

**First Unitarian Church of Portland**  
Board of Trustees Meeting – May 5, 2022 – Agenda  
Board (only) Deepening 6:30, Board Meeting - 7 - 9pm - Zoom call – link

Join Zoom Meeting

<https://us02web.zoom.us/j/82930223125?pwd=TDdrckx1T0lSTG1KT3BFWGx5MmQyZz09>

Meeting ID: 829 3022 3125

Passcode: 398649

One tap mobile: +12532158782,82930223125# US (Tacoma)

**Board Meeting**

6:30 Deepening/Check-in

7:00	<b>Convene</b> Opening Words – Mindy Determine Quorum Process Observer Review Review Agenda Review and Approve Previous Meeting Minutes	<b>Board Roles</b> Timekeeper – Theo Process Observer – BLT
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7:05 **Congregant Comment Period**

7:15 **Updates**

- Committee updates – reports attached
- Register for GA – good to have church leaders at GA

Dates to Calendar

- 5/15/22, 4:00-6:00 – Board gathering with Rev. Alison Miller
- 5/22/22 – counting votes to call Rev. Miller
- 5/29/22 – counting votes for annual ballot

ET Update

7:40 **Consent Agenda**

- Approve charter for the 8<sup>th</sup> Principle Transition Team

7:45 **Generative Discussion**

- Board self-evaluation

8:45 **Meeting Wrap-up**  
Closing comments, items for future agendas  
Communications Check

Process Observations  
Closing Words – Mindy

9:00 Adjourn

**Our Mission:**

The mission of First Unitarian Portland is to create a welcoming community of diverse individuals; to promote love, reason and freedom in religion; to foster lifelong spiritual growth; and to act for social justice.

**Our Vision:**

First Unitarian Portland is a beacon of hope for us and for our community, a spiritual center in the heart of our city that helps each of us to find our moral compass, calling and challenging us to build the beloved community with an ever deepening sense of spirit, diversity and inclusion.

**Church Goals 2021-2024**

As we work to embrace our call as a justice-seeking community in the emerging post-pandemic era, we recognize the unique value First Unitarian Church and liberal religion bring to Portland and the larger community. We will:

1. "Continue, and enhance as we are able, our vibrant ministries in worship, music, adult and young people's spiritual education, and social justice."
2. Successfully complete the ministerial transition and establish covenantal relationships among the new minister, the congregation, staff, and Board.
3. Take the next steps toward living into the 8th Principle by examining all parts of the church structure to ensure we are accountably creating a multicultural and anti-racist environment where each person is welcomed and finds connection.
4. Create a long-term plan for development and sustainability of the church campus given congregational needs and resources, community needs, and the evolving dynamics of downtown Portland.
5. Enhance and promote an ever-growing culture of generosity and financial sustainability.

**Board Goals for 2021/24**

1. Take action to improve our practices and model antiracist behavior as called for in the 8th principle. Continue to educate ourselves on the issues so that we can support the development of this work in with the congregation.
2. Holding the mission of the church, engage in ongoing, generative conversations with the Executive Team and the congregation to:
  - a) Develop an understanding of the post-pandemic church that's emerging, as well as the pastoral needs and continuing connections among congregants.
  - b) Approve a revenue plan to sustain the mission of the church during this evolving period.

- c) Consider viable options for maintenance of our current physical plant and future development of the campus as is feasible.
3. Continue to support the Ministerial Search Committee and the transition to a new Senior Minister.
4. Develop and nurture a covenantal relationship with the new Senior Minister.
5. Consider the appropriate size for the board and, if a change is decided upon, refer a recommendation to the congregation for a vote.

**Proposed Charge for First Unitarian Portland Transformation Team  
February 1, 2022**

Transforming our congregation into one which does not only enthusiastically adopt the 8<sup>th</sup> Principle, but which also accountably embodies it, will require deep reflection, concerted effort and sustained commitment. For that reason, we are instituting a Transformation Team (TT) whose charge is to initiate and guide this important process. The TT will serve as a visioning and research group, as well as a central hub of learning and information, toward the realization of our congregation's desire to live into the 8<sup>th</sup> Principle. The TT will comprise 8-10 church members who are committed to the implementation of the 8th Principle and to a vision of Beloved Community, as well as being currently engaged with ministries/communities that they can represent and to whom they will remain accountable. Formation of the team begins in spring of 2022. An assessment and recommendation for ongoing ways to live into the 8th Principle should be made to the congregation by June 2025.

## **Board Meeting 4/7/22 held via Zoom**

**Board Members present:** Alan Comnes, Cindy Cumfer, Theo Harper, Caitlynn Hill, Adam House, Andy Wilson, Ameena Amdahl-Mason, Marilyn Mays, Mindy Clark, Barbara Morrison

**Board Members absent:** Leila Wrathall, Ryan Deibert

**Staff and ministers present:** Rev. Tom Disrud, Kathryn Estey

**Staff and ministers absent:** Rev. Bill Sinkford

**Congregants:** Jessie Eller-Isaacs, Nom Comm

**Opening Words** – Marilyn - Lynn Unger “Obligation”

**Determine Quorum** - there is one

**Process Observer Review** - none - a new process will be developed by BLT

## **Review Agenda**

**Review and Approve Previous Meeting Minutes** (moved by Theo, Adam seconded, passed unanimously)

## **Board Roles**

Timekeeper – Ameena

Process Observer – none

Congregant Comment Period - None

## **Updates**

- 4/10/22 – Board/MSF Forum on transition - people who present do a run-through - meet at 1 pm on Sunday
- Groups in the church to discuss transition, loss, and change in their groups, discuss in the section about liminality

## ET Update

- Bill is in DC
- Reopened almost a month ago. People are coming back slowly.
- Family worship has been in person the last two Sundays. Modest attendance in person, online attendance maintaining
- Social hour will resume on Easter
- Can there be a hybrid social hour? The ET would welcome thoughts on this, could have a zoom in Daisy Bingham
- The budget is on the consent agenda - it is balanced. With the transition, this is not the year to starve the budget
- Candidating Week will be May 15-22. Rev. Miller will preach both Sundays, leading family worship one Sunday and assisting the other. There will be hybrid gatherings for most groups.
- Carter Smith will be the summer minister
- The new intern will be coming on board in mid-August
- Underway planning next year with themes and preaching
- We have been fundraising for the William G Sinkford scholarship in honor of Bill's retirement and it has been very successful, the memory book will also honor him, there will be a reception on June 19

Consent Agenda (moved by Andy, seconded by Barbara, passed unanimous)

- Approve Resolution to confer Minister Emeritus status on Rev. Bill Sinkford
- Approve 2022-2023 Church budget
- Endorse slate of BOT and Nom Com candidates: Board: Leslie Pohl-Kosbau (filling a vacancy for one year), Roger Robinson, Julia Griffiths, John Bishop, Andy Wilson, Nom Comm: Joan Foore, Alison Jakel, Laura Jones

## Discussion Items

### Approve charter for the 8th Principle Transition Team

- The background document has the details on potential implementation.
- Leads on the team are Dana Buhl and Ethel Gullette
- Motion to approve by Theo, seconded by Andy, passed unanimously
- Charge with revised language provided after the meeting - Transforming our congregation into one which does not only enthusiastically adopt the 8th Principle, but which also accountably embodies it, will require deep reflection, concerted effort and sustained commitment. For that reason, we are instituting a Transformation Team (TT) whose charge is to initiate and guide this important process. The TT will serve as a visioning and research group, as well as a central hub of learning and information, toward the realization of our congregation's desire to live into the 8th Principle. The TT will comprise 8-10 church members who are committed to the implementation of the 8th Principle and to a vision of Beloved Community, as well as being currently engaged with ministries/communities that they can represent and to whom they will remain accountable.

Formation of the team begins in spring of 2022. An assessment and recommendation for ongoing ways to live into the 8th Principle should be made to the congregation by June 2025.

### **Role of the Board Liberation Team (BLT) going forward**

- Working on the 8th principle process needs to provide the opportunity to have difficult conversations and opportunities for learning
- If the BLT becomes a standing committee, meetings would need to be open. Would we want BLT meetings to be open?
- Part of the question is liberation. What is the BLT doing to help the Board?
- Board learning circle has been something the BLT has done lately
- BLT is using one of its meetings for a rescheduled learning circle
- Doing additional training on micro aggressions is one possible direction
- Outreach about the 8th principle has been done
- As new people come onto the Board, how do we transition folks onto the Board?
- Lots of pieces of new member orientation, Gov Comm does governance structure. There may be a piece for the BLT. Board buddies could be an option. BLT could coordinate new member orientation.
- Board presidents and moderators had an interesting meeting about how meetings are run. A couple of congregations were using consensus processes. We may want to think about some of these other ways of decision-making. Or maybe that should be Gov Comm? Would it pull the BLT away from its focus?
- Tendency to the right to comfort
- Creating a time to debrief the meeting - be aware of conflict
- Center the voices from the margins
- Hold meetings more equitably
- Do we want a BLT or do we not want a BLT?
- It's important to engage
- The retreat is a good way to discuss Board size, welcome new members
- BLT needs to have a clear purpose
- Should the BLT be a leader for the congregation?
- Meetings after UUA hiring practices controversy came to nothing
- Who are we to tell the congregation to do something when we are not there ourselves on anti-racism?
- There could be small things to model for the congregation - like having the bookstore moved to Buchan to allow families to access it
- Makings available - businesses people could be aware
- Figuring out the program and the format is what the BLT is doing now
- The transition team may be doing some of the outward work
- Board has a spot on the transition team - should be a point of contact for the BLT
- Will someone on the BLT commit to being on TT?
- Could we use some kind of equity lens?
- Are we considering unintended consequences?
- BLT invites everyone to come to the next meeting to discuss further

- A transformation lens may be appropriate
- Are we a liberation church? Then we have to be a liberation board

**Executive Session was convened at 8:55 and at 9:09 the meeting was reopened**

**Closing comments, items for future agendas**

What happened to our note taker, Dotti?

**Communications Check**

**Process Observations** - BLT conversation took a while to get going

**Closing Words** – Marilyn Lynn Unger “In the Moment”

Adjourned at 9:12 pm

## GOVERNANCE COMMITTEE MINUTES

Chair: Ryan Deibert

Committee Members: Mindy Clark, Cindy Cumfer, Caitlin Hill, Adam House

DATE AND PLACE: Wednesday, April 13, 2022, 7-9 p.m.

Zoom Link: <https://us02web.zoom.us/j/85811770053?pwd=Slkxdzk1bVdOdTh1MXFiSGNPNYi9Vdz09>

Light Virtual Chalice

Opening Words—Cindy

Announcements

Acceptance of [Last Meetings Minutes](#)

Review agenda: Additions/Changes?

### Agenda Items:

1. **Updates and next steps on evaluation of ministry**
  - a. Congregational survey response rate (keep open, or close out?)
    - i. **So far small response from congregation**
    - ii. **Low response from younger folks**
      1. **Name that young people are coming**
    - iii. **Who are we not hearing from and who do we need to focus more on in the next years?**
  - b. ET report timeline
    - i. **April 21st**
    - ii. **Adding an addendum to last year's because it's so similar**
      1. **Adding observations around attendance**



- 2. **Observations regarding annual giving (ie a decline in pledging units)**
- 3. **Curating questions about the emerging church**
- c. Assessments from other groups
- d. Plans for compiling and authoring
- e. **Adam**
  - i. **contact Katherine about putting it into the slides and move it to the top of Front Steps.**
  - ii. **Summarize demographics of the church and the state of young folks here**
- f. **Gov Com to create a meaningful introduction and summary**
  - i. **What will be useful for the new minister**
  - ii. **Keep a tone of a non-anxious presence**
- 2. **Regroup/plan for board self-evaluation**
  - a. **Revisiting our board covenant**
  - b. **Framing an open/generative conversation**
    - i. **Prepare folks for the conversation - offer questions in advance**
      - 1. **An anonymous way to name topics?**
- 3. **Other items?**
  - a. Leadership for committee next year
- 4. **Process Observation:** (comments by all)

Closing Words—Cindy

**FIRST UNITARIAN CHURCH OF PORTLAND**  
**BOARD OF TRUSTEES**  
**Communications Committee Minutes**  
April 12, 2022, 6:30-8:00  
Via Zoom

**Attending:** Mindy Clark, Theo Harper, and Alan Comnes

**Reading:** Mindy provided an opening reading by William Stafford

**March 2022 Minutes** (which were included in the Board's April 4 Meeting final packet) were accepted.

**April Moderator Letter**

April 10 Forum on Sr. Ministry Transition

Thank participants and MSC

Provide link to Forum recording

**Lessons from April 10 Forum**

- Specific to the topic (Sr. Minister Transition)
  - Great attendance (over 80 folks)
  - Great presentation – well received. All the presenters did a good job--especially to Ameena and Saranna since they end up fielding lots of questions.
  - Good feedback from participants that the forum addressed the challenging process of transition explicitly (not just transition “mechanics”)
  - Follow up still needed to take transition support to the next step:
    - Provide church groups with resources / tools to cope with the difficult parts of the transition. Hope expressed that Lay Ministry will assist with this.
      - **Action Item:** Mindy to reach out to Tom D. / Lay Ministry. New congregant leader of Lay Ministry is Ellen Zacny, ellenzacny@gmail.com
    - And, that Carter can address during the summer as she's the summer minister
  - Regarding concerns / questions raised by congregants about “noncalled” staff. Sr. Minister has discretion over staffing—Board members understand this. Suggested **action item:** relay the question / concerned expressed to Rev. Alison. (“Many congregants are very connected to current staff and Rev. Alison should know that.”)
- Lessons from the forum transferrable other forums;
  - Our preparation with this forum showed and we should try to repeat this in the future.
  - Hybrid forums are likely the model of the future. Greatly increases attendance, even when concerns about being together in person are behind us.
  - Have as a specific role:
    - someone managing slides and Zoom controls:

- facilitation of the Q&A.
- Alan's suggestion: for future forums, participants should pepper each other with likely questions *in advance*—not necessarily to argue issues but to be better prepared.

**Celebrating Bill's Ministry** – "Celebration Committee". Theo recapped the current plan for June 19<sup>th</sup>:

- Susan Frederick Grey preaches and accepts check for Bill's contribution
- After the service: Buchan Building
  - Ceremony
  - Food (?)
  - Music / slide show (Evie Z. is preparing )
  - Mingling

### **Listening Project**

- Theo has a list of what Board members have connected with which committees and programs.
- This said, many holes in the outreach. Ability to convey the sense of the congregation is not there and is unlikely to happen this church year.
- **Action Item:** Theo to reach out to Ryan / Gov Comm to discuss as it will impact that Committee's preparation of the Assessment of Ministry.

**Bill's Book.** Page for book being prepared for Bill Sinkford. Committee reviewed candidate photos for the Board's page in that book. **Action Items:**

Alan to send selected photos to Barbara, who is preparing the page.

Alan to update the "zoom" photo of the Board to include Ameena, who is currently missing from the posted picture.

**Closing Reading:** Mindy w/ a reading by Hellen Keller

Meeting **adjourned** at approximately 8 pm.

Respectfully Submitted,

Alan Comnes

## First Unitarian Church Portland Oregon - Finance Committee Minutes - 04/26/22 5:00 p.m.

**Attending Board of Directors committee members:** Marilyn Mays, Leila Wrathall, Andy Wilson, Mindy Clark  
**Committee members and Congregants:** Ed McClaran, Linda Craig, Jo Ann Foor  
**Staff:** Kathryn Estey, Zaida Cooper

### Call to Order at 5pm

#### Opening words from Andy:

{Alfred Bester, "The Demolished Man"}

#### Agenda reviewed by Andy Wilson

M/S/C approval of March minutes

#### Update re: LYBUNTS (Andy)

At the April BOC meeting, ET agreed on a light-touch poll of congregants who pledged Last Year But Not This Year (LYBUNTS) to get a better picture of the unusually large drop in pledging between the 2020 and 2021 fund drives. Andy will work with ET to make this happen; input from Finance committee members is welcome.

#### ET update (Kathryn, Zaida)

- March financials contain few surprises. The Church continues to run close to budget in terms of cash flow and expenditures.
- Staff transitions, accounting changes
  - Next year's budget includes adding a bookkeeping service
  - We are already advertising for a ¼ time data entry person
  - Accounting consultant is still reviewing our processes. No ETA yet for the final report out.
- Revenue and expenses from the "Ruby Bridges" social justice event will be reported in the April financials. Preliminary numbers are the event saw approximately \$11K net from ticket sales and around \$17K in expenses. The difference will be paid from the Sewell Lecture program designated fund. This is a good result.
- The Sinkford Scholarship Fund has already raised \$52K in contributions. More are expected. The balance will be transferred to the Fund, which is run under the auspices of the UUA, at Rev. Bill's retirement.
- Noted: the 13 Salmon program designated fund still shows a balance of \$13K. This money may be tapped by Social Justice as we engage with houselessness in the community.
- Kathryn will continue talks with a commercial real estate specialist about possible futures for the Buchan Building as Northwest Academy moves into their own building in the coming years.

#### Opens (all)

Volunteers are welcome for helping to welcome the UUA General Assembly. See Linda Craig for details.

#### Closing Words (ATW)

{"The Demolished Man"}

#### Next meeting

5/24/2022, 5-6:30 p.m. PDT

**Meeting adjourned at 6:15** - Submitted by ATW

First Unitarian Church  
Year-To-Date Summary  
For the 9 periods ending March 31, 2022  
Operating Fund

	ACTUAL OPERATIONS YEAR TO DATE 31-Mar-22	ACTUAL OPERATIONS YEAR TO DATE 31-Mar-21	ACTUAL VARIANCE 2022 TO 2021	BUDGET YTD 31-Mar-22	BUDGET VARIANCE 31-Mar-22	ANNUAL BUDGET FY22
<b>Church Operations</b>						
<b>Operating Income</b>						
Pledge Income - 2020	-	608,597	(608,597)	-	-	
Pledge Income - 2021	679,650	610,340	68,711	605,101	74,550	641,622
Pledge Income - 2022	601,905	(64)	601,969	529,455	72,450	832,573
Contributions	64,211	83,348	(19,137)	76,900	(12,289)	102,000
Program Income	28,702	55,194	(26,492)	34,125	(5,423)	43,000
Rental Income	260,527	272,341	(11,813)	254,849	5,678	336,632
Other Income	4,868	4,366	512	1,875	2,993	2,500
Special Donation	62,500	1,000	61,500	-	62,500	
Transfer from Foundation	-	-	-	-	-	73,000
<b>Total Operating Income</b>	<b>1,702,364</b>	<b>1,635,711</b>	<b>66,653</b>	<b>1,501,904</b>	<b>200,460</b>	<b>2,031,326</b>
<b>Operating Costs</b>						
Payroll Expenses	1,106,198	1,181,008	(4,810)	1,171,625	(65,427)	1,564,313
Reimbursible Expenses	-	5,636	(5,636)	-	-	
Occupancy Expense	144,695	114,834	29,862	153,300	(8,605)	204,400
Program Expense	130,643	101,577	29,066	147,942	(17,299)	244,868
Rental Expense	3,274	3,447	(173)	3,390	(117)	4,520
Administration Expense	46,984	46,816	168	47,363	(379)	63,150
Interest Expense	-	-	-	-	-	
Other Expense	312	-	312	1,050	(738)	1,400
<b>Total Operating Costs</b>	<b>1,432,105</b>	<b>1,383,316</b>	<b>48,789</b>	<b>1,524,670</b>	<b>(92,565)</b>	<b>2,082,651</b>
<b>Net Church Operations</b>	<b>270,259</b>	<b>252,395</b>	<b>17,864</b>	<b>(22,766)</b>	<b>293,025</b>	<b>-51,325</b>
<b>Reserve Account Deposits</b>						
Annual Operating Reserve	30,470	32,200	(1,730)	30,470	-	40,627
<b>Total Reserve Deposits</b>	<b>30,470</b>	<b>32,200</b>	<b>(1,730)</b>	<b>30,470</b>	<b>-</b>	<b>40,627</b>
<b>Net Church Operations After Reserve De</b>	<b>239,789</b>	<b>220,195</b>	<b>19,594</b>	<b>(53,236)</b>	<b>293,025</b>	<b>-91,952</b>
<b>Investment Income</b>						
Net Property Income (Expense)	-	-	-	-	-	
Dividend & Interest Income	1,420	1,881	(461)	-	1,420	
Realized Stock Gain (Loss)	-	-	-	-	-	
Unrealized Stock Gain (Loss)	-	(475)	475	-	-	
<b>Net Investment Income (Loss)</b>	<b>1,420</b>	<b>1,406</b>	<b>14</b>	<b>-</b>	<b>1,420</b>	
<b>Operating Surplus (Deficit)</b>	<b>241,209</b>	<b>221,601</b>	<b>19,608</b>	<b>(53,236)</b>	<b>294,445</b>	
<b>Reserve Account Transfers</b>						
Justice Begins At Home	0	0	0	0	0	14,311
Hessler-Deale Women in Ministry	0	0	0	0	0	2,000
Chesney-Deale Intern Minister Fund	0	0	0	0	0	15,000
Anniversary Fund OnPoint	0	0	0	0	0	2,500
Major Donor Reserve	0	0	0	0	0	29,527
Tax Rebate -Ministers/Staff Transitions	0	0	0	0	0	28,614
<b>Total Reserve Deposits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>91,952</b>
<b>Net Church Operations After Reserve De</b>	<b>241,209</b>	<b>221,601</b>	<b>19,608</b>	<b>(53,236)</b>	<b>294,445</b>	<b>0</b>
Special Donation (unbudgeted)	(62,500)	\$ (1,000)				
Reimbursible Expenses		\$ 5,636				
<b>Net Cash Effect - Operating</b>	<b>178,709</b>	<b>226,237</b>	<b>19,608</b>	<b>\$ (53,236)</b>	<b>294,445</b>	
PPP funding	275,421					
<b>Adjusted Net Cash Effect with PPP Fund</b>	<b>454,130</b>					

First Unitarian Church  
Monthly Operating Summary  
For the 9 periods ending March 31, 2022  
Operating Fund

	OPERATIONS CURRENT MONTH	OPERATIONS PREVIOUS MONTH	OPERATION S MO to MO VARIANCE	BUDGET CURRENT MONTH	BUDGET VARIANCE
<b>Church Operations</b>					
<b>Operating Income</b>					
Pledge Income - 2021	2,429	5,021	(2,592)	67,233	(64,804)
Pledge Income - 2022	139,671	115,559	24,111	90,802	48,869
Contributions	3,716	3,386	330	8,500	(4,784)
Program Income	930	385	545	2,958	(2,028)
Rental Income	27,642	27,872	(230)	27,261	381
Other Income	295	-	295	208	87
<b>Total Operating Income</b>	<b>174,683</b>	<b>152,224</b>	<b>22,459</b>	<b>196,963</b>	<b>(22,280)</b>
<b>Operating Costs</b>					
Payroll Expenses	126,112	127,030	(918)	130,112	(3,999)
Occupancy Expense	14,521	15,904	(1,383)	17,033	(2,512)
Program Expense	22,237	17,993	4,244	17,144	5,093
Rental Expense	600	-	600	377	223
Administration Expense	6,639	4,052	2,587	5,263	1,377
Other Expense	312	-	312	117	195
<b>Total Operating Costs</b>	<b>170,422</b>	<b>164,980</b>	<b>5,442</b>	<b>170,045</b>	<b>377</b>
<b>Net Church Operations</b>	<b>4,261</b>	<b>(12,756)</b>	<b>17,017</b>	<b>26,918</b>	<b>(22,657)</b>
<b>Reserve Account Deposits</b>					
Annual Operating Reserve	3,386	3,386	-	3,386	-
<b>Total Reserve Deposits</b>	<b>3,386</b>	<b>3,386</b>	<b>-</b>	<b>3,386</b>	<b>-</b>
<b>Net Church Operations After Reserve Depo</b>	<b>875</b>	<b>(16,142)</b>	<b>17,017</b>	<b>23,532</b>	<b>(22,657)</b>
<b>Investment Income</b>					
Net Property Income (Expense)	-	-	-	-	-
Dividend & Interest Income	198	179	19	-	198
Realized Stock Gain (Loss)	-	-	-	-	-
Unrealized Stock Gain (Loss)	-	-	-	-	-
<b>Net Investment Income (Loss)</b>	<b>198</b>	<b>179</b>	<b>19</b>	<b>-</b>	<b>198</b>
<b>Operating Surplus (Deficit)</b>	<b>1,073</b>	<b>(15,963)</b>	<b>17,037</b>	<b>23,532</b>	<b>(22,459)</b>
<b>Reserve Account Transfers</b>					
Justice Begins At Home	0	0	0	0	0
Special Donations	0	0	0	0	0
Music Children & Youth	0	0	0	0	0
Ostroff fund	0	0	0	0	0
Anniversary Fund	0	0	0	0	0
<b>Total Reserve Deposits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Church Operations After Reserve Depo</b>	<b>1,073</b>	<b>(15,963)</b>	<b>17,037</b>	<b>23,532</b>	<b>(22,459)</b>

**Dashboard Report**


March 2022

**CAMPAIGN MONTHLY TRACKING**

**\*\*FOR REVISION**

<b>Attendance</b>	<b>Mar 22</b>	<b>Mar 21</b>		<b>**Mar 20</b>	<b>**Mar 21</b>
For the month (in sanctuary + livestream)	1,888	2,242	-15.79%	3,056	3,106
Total LiveStream (included above)	1,458	2,242	-34.97%	3,056	426
Total for the Fiscal Year	16,972	23,488	-27.74%	23,896	22,218
Average per Sunday for month	472	561	-15.79%	611	621
Average per Sunday YTD	435	602	-27.74%	629	585
<b>** = 5-Sunday month</b>	<b>**Easter included</b>	<b>**Easter included</b>		<b>**Easter included</b>	<b>**Easter included</b>
<b>Christmas Eve/Solstice (Livestream)</b>	810	1,005			
<b>New Members</b>	<b>Jul '21 -Jun'22</b>		<b>Jul 20 - Jun '21</b>		
Enrolled	9	-50.00%	18		-
Number of Pledges Received	5	-50.00%	10		
Total Amount of Pledges Received	5,400	-22.64%	6,980		
Average Pledge	1,350	93.41%	698		
<b>Plate Contributions</b>	<b>FY22</b>	<b>Recipient(s)</b>		<b>FY22</b>	<b>Recipient(s)</b>
Jul	1,353	Black & Beyond Binary Collaborative		Jan	3,933 Religious Coalition for Repro Choice
Aug	2,015	Various UU groups		Feb	1,832 Black Food Sovereignty Coalition
Sep	3,072	GCCLP; SOAR		Mar	3,100 Bark, Lutheran Comm Sev NW
Oct	2,047	Honor the Earth		Apr	
Nov	2,170	Immigrant Mutual Aid Coalition		May	
Dec	3,451	Seeding Justice; Outside In		Jun	
				Fiscal YTD	22,973
Aug 2021 recipients					
TRUUsT (Transgender Religious Professional UUs Together)		794			
AUUMM (Assn for UU Music Ministries)		437			
UU-UNO (Office of the United Nations)		437			
DRUUMM (Diverse & Revolutionary UU Multicultural Ministr		346			

First Unitarian Church of Portland  
Cash/Securities Balances  
March 31, 2022

		March 31, 2022									
Dept	Fund Name	Change from Prior Month	General Ledger Fund Balance	01010 Beneficial State Bank	Beneficial Unrestricted Funds	Beneficial Restricted Funds	1020 UBS Investment	0012-10 Bene SUI	1060 Federated & Franklin	1060-42 Chas Schwab (MJS Lecture)	1016-46 On Point Anniversary
1018-10	Rental Income Reserve	-	60,032.50		60,032.50						
3424	Reserve Tax Rebate	-	48,935.00		48,935.00						
1010-49	Program Designated	(13,927.49)	226,945.77	226,945.77							
	<b>Sub-Total Reserve Funds</b>	<b>(10,241.91)</b>	<b>1,067,670.97</b>		<b>840,725.20</b>		-	-	-	-	-
30	General Capital										
34	Buchan Bldg Capital	-	-	-							
	<b>Sub-Total Capital Funds</b>	<b>-</b>	<b>-</b>		<b>-</b>		-	-	-	-	-
41	Chesney-Deale (Intern Minister)	(511.09)	73,716.92			56,378.12			17,338.80		
42	Sewell Lecture Series	1,323.15	180,829.16		-					180,829.16	
43	Hessler-Deale (Women in Ministry)	55.12	22,870.68			12,758.33			10,112.35		
46	Anniversary	0.65	15,183.64								15,183.64
52	Sinkford Scholarship Fund	52,300.00	52,300.00	52,300.00							
50	Slegers Fund for Music Ministry	-	32,599.10			32,599.10					
1035-10	State Unemployment Insurance	1.00	23,606.67					23,606.67			
	<b>Sub-Total Restricted Funds</b>	<b>868.83</b>	<b>348,806.17</b>			<b>101,735.55</b>	-	<b>23,606.67</b>	<b>27,451.15</b>	<b>180,829.16</b>	<b>15,183.64</b>
	<b>Total All Funds</b>	<b>(38,021.80)</b>	<b>2,045,775.90</b>	<b>871,521.24</b>	<b>878,979.81</b>	<b>100,504.23</b>	-	<b>23,606.67</b>	<b>27,451.15</b>	<b>180,829.16</b>	<b>15,183.64</b>
	<b>Per Bank Rec.</b>	<b>(38,021.80)</b>	<b>2,098,075.90</b>	<b>871,521.24</b>	<b>878,979.81</b>	<b>100,504.23</b>	-	<b>23,606.67</b>	<b>27,451.15</b>	<b>180,829.16</b>	<b>15,183.64</b>
	Petty Cash		500.00								
		<b>\$14,278.20</b>	<b>\$2,098,575.90</b>								
					3/31/22 Balance at Beneficial	\$ 928,581.93					
					Outstanding Deposits	\$ 105.00					
					Outstanding Checks	\$ (57,165.69)					
					Reconciled Balance	\$ 871,521.24					
											
						<b>Checking</b>	<b>Unrestricted</b>	<b>Restricted</b>			
					<b>Beneficial Accounts</b>	\$ 871,521.24	878,979.81	100,504.23			
					GiL						
					0010-10	592,275.47					
					1010-49	226,945.77					
					1011-40		\$11,481.89				
					0014-10		\$867,497.92				
					0015-10			\$ 31,367.78			
					1011-41			\$56,378.12			
					1011-43			\$12,758.33			
					*transferring to Restricted in April	1011-52 (Sinkford)	52,300.00				
					Total GiL	\$871,521.24	\$878,979.81	\$100,504.23			
					Difference	\$0.00	\$0.00	\$0.00			
					Variance	\$0.00					



# ***First Unitarian Church***

## Statement of Cash Flows

For the Month Ending 3/31/2022

<b>Beginning Cash &amp; Equivalents Balance</b>	<b>2,084,297.70</b>
<b>Receipts</b>	
Pledges & Contributions Received	145,815.16
Rents Received	27,642.40
Program Receipts	930.00
Miscellaneous Receipts	295.00
Interest/Gain-Loss on Investments	1,615.75
Increase/Decrease Accounts Receivable	945.00
Restricted Fund Receipts	72,600.00
<b>Total Receipts</b>	<b>249,843.31</b>
<b>Payments</b>	
Payroll/Taxes/Benefits	(126,112.40)
Operating Expenses	(38,456.16)
Program Expenses	(39,713.87)
Increase/Decrease Prepaid Expenses	(6,255.66)
Acquisition of Property & Equipment	380.00
Increase/Decrease Accounts Payable	(24,952.09)
Miscellaneous Expenses	(454.93)
<b>Total Payments</b>	<b>(235,565)</b>
<b>Net Cash In/(Out)</b>	<b>14,278.20</b>
<b>Ending Cash &amp; Equivalents Balance</b>	<b>2,098,575.90</b>

<b>First Unitarian Church</b>			
<b>Notes to Financials March 2022 (department transactions greater than \$2,000)</b>			
<b>OPERATING INCOME</b>			
Pledge income	YTD pledge income above budget		147,000
	Month pledge income below budget		(15,935)
Non-pledge contributions	YTD receipts below on budget		(12,289)
	Month receipts below budget		(4,784)
Rental income			
Tenants			27,642
<b>OPERATING COSTS</b>			
Occupancy			
Repairs & Maintenance			2,506
Utilities			8,144
House & Grounds	upgrade to livestreaming equipment		2,130
General & Administration	accounting software upgrade & annual fee		3,036
	Church Mutual Insurance semi-annual premium		8,392
Stewardship	Raiser's Edge annual fee		9,124
Ministry	program expenses including items for Sinkford Scholarship campaign		2,511
	search committee		7,273
<b>DASHBOARD</b>			
New members			3
New pledges received			2
<b>CASH/SECURITIES BALANCE</b>			
MJS Lecture Series	investment gain		1,323
Sinkford Scholarship Fund	new restricted fund		
	Mar receipt still in Beneficial checking account; to be transferred to Beneficial restricted account in April		52,300
Fund 49 (Designated)	Active Accounts		Account Balance
Auction			10,840
YRUU	\$1,978 funds transfer from UU College of Social Justice (Fund49) per Bill and Dana's authorization; earmarked for future trips		20,735
Emergency Fund			24,073
Alliance			9,175
13 Salmon Shelter			13,821
Social Justice (Police Accountability)	\$7K honorarium to Leonard Duncan- organizer of BIPOC Faith Leaders Council for Black Lives		9,175
Children's Religious Education			31,550
Music & Arts			40,250