

PROPOSED BUDGET from Exec. Team on 03/17/2020 (v10)			FY20 YTD 12/31/2019	FY20 ANNUAL BUDGET			FY 2021 PROPOSED			COMMENTS/ASSUMPTIONS
INCOME										
4020	10	0	Pledging Unit Operating	2,938	12,369			4,000		
4021	10	0	Non Pledge Unit Operating	23,763	43,457			43,457		
4030	10	0	Plate Contributions Operating	23,309	40,000			40,000		
4270	10	0	Program Receipts Special Projects	8,763	-					
4300	10	0	Interest Income Operating	126	-					
4419	10	0	Pledge 2019 Operating	603,090	730,180					
4420	10	0	Pledge 2020 Operating	206,600	748,435			741,290		Assumption: Actual pledges thru Jan 2020 (\$1,452,579) + \$30,000 estimated add'l pledges thru Dec 2020 / 2
4421	10	0	Pledge 2021 Operating					756,115		Assumption: 2% incr. over prior year / 2 (\$1,482,579 x 1.02)
4498	10	0	Pledge Estimated Shrinkage	-	(46,389)			(59,896)		Assumption: 4.0% shrinkage vs 5% ini v3
4499	10	0	Pledge Clearing Account	2,914	-					
4610	10	0	Deferred Rent 1132 SW 13th	9,500	9,500			9,500		
4783	10	0	Gift from Foundation	-	69,000			69,000		
			Pledges and Contributions Total	881,003		1,606,553		1,603,466		
4250	10	04	Program Receipts Parking Tags	1,830	2,000			1,800		
4285	10	04	Rent/Sextons Reimbursement H&G	14,543	28,000			28,000		
4250	10	05	Program Receipts Children RE	500	-					
4264	10	07	Program Receipts Others	3,685	9,500			8,000		Wellspring, SFAD
4251	10	08	Program Receipts Music & Worship	9,089	15,000			17,500		Adding an extra summer M&W
4252	10	08	Program Receipts CD/Video Sales	20	-					
4257	10	08	Program Receipts Choir Retreat Fees	14,265	17,000			15,000		
4500	10	08	Special Events Receipts Music	1,095	1,500			0		Soup Suppers ending
4250	10	09	Program Receipts Adult Programs	5,915	5,000			13,000		Combining AP classes and AP retreats.
4257	10	09	Program Receipts Adult Program Retreats	60	9,000			0		Combining AP classes and AP retreats.
4250	10	11	Program Receipts Social Justice	16,593	2,000			17,500		
4285	10	11	Misc Income Social Justice	75	-					
4218	10	14	Art Wall Sale	1,096	2,000			2,000		
4258	10	14	Receipts Flowers/Candles	599	800			800		
4259	10	14	Program Receipts Arts Show	-	800			0		
4260	10	14	Receipts Beverage Table	1,065	2,700			2,000		
4261	10	14	Receipts Bookstore	6,074	10,020			10,000		
4263	10	14	Receipts Bed & Breakfast	3,195	5,000			5,000		
			Program Income Totals	79,699		110,321		120,600		
4100	10	17	Misc Events/Weddings/Memorials	12,982	24,239			24,239		
4210	10	17	Rent Eliot Chapel	8,215	9,137			9,137		
4211	10	17	Rent Buchan Building	24,944	80,600			50,000		
4212	10	17	Rent Main Street Sanctuary	6,833	4,000			8,000		
4215	10	17	Rent Tenants	160,887	340,000			331,233		Down from \$340,000 due to lower level not rented
			Rental Income Totals	213,861		457,976		422,609		
			TOTAL INCOME			2,174,850		2,146,675		-
EXPENSES										
5010	10	0	Payroll Reserve	0	(47,664)			(10,000)		Down from \$50,000 in original draft
						(47,664)				
5030	10	0	Employee Benefits increased premium	0				(6,000)		Assumption: increase of 6%

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								(16,000)		
5010	10	01	Payroll Gen'l & Admin	(73,764)	(146,032)			(147,406)		Salary decrease for K. Estey. COLAs for 2 other employees
5015	10	01	Payroll Taxes Gen'l & Admin	(5,551)	(13,347)			(13,347)		
5025	10	01	Pension Gen'l & Admin	(7,280)	(14,603)			(14,503)		
5030	10	01	Employee Benefits Gen'l & Admin	(7,315)	(15,170)			(15,170)		
5045	10	01	Unemployment Insurance	0	-			-		
			PLs' Pension roll-backs					621		
			PLs' FICA roll-backs							
5050	10	01	Workers Comp Insurance G&A	(364)	(1,030)			(1,030)		
						(190,182)		(190,835)		
5010	10	02	Payroll Stewardship	(22,397)	(45,000)			(46,588)		
5015	10	02	Payroll Taxes Stewardship	(1,698)	(4,405)			(4,405)		
5025	10	02	Pension Stewardship	(2,250)	(4,500)			(4,500)		
5030	10	02	Employee Benefits Stewardship	(4,099)	(8,312)			(8,312)		
5050	10	02	Workers Comp Insurance Stewardship	(61)	(171)			(171)		
						(62,388)		(63,976)		
5010	10	04	Payroll H&G	(147,972)	(272,792)			(306,792)		
5015	10	04	Payroll Taxes H&G	(11,281)	(24,329)			(24,329)		
5025	10	04	Pension H&G	(13,491)	(26,499)			(26,499)		
5030	10	04	Employee Benefits House & Gro	(11,600)	(20,971)			(20,971)		
5050	10	04	Workers Comp Insurance H&G	(683)	(1,929)			(1,929)		
						(346,520)		(347,520)		Not replacing hours for sexton who left
5010	10	05	Payroll Religious Education	(79,835)	(160,972)			(158,972)		Director's COLA rolled back.
5015	10	05	Payroll Taxes Religious Education	(6,044)	(13,347)			(13,347)		
5025	10	05	Pension Religious Ed	(5,450)	(10,900)			(14,540)		1 employee newly qualified for pension (3600)
5030	10	05	Employee Benefits Religious Ed	(8,618)	(17,399)			(17,399)		
5050	10	05	Workers Comp Insurance Religious Ed	(364)	(1,029)			(1,029)		
						(203,647)		(205,287)		
5010	10	06	Payroll Membership	(6,309)	(12,619)			(12,940)		
5015	10	06	Payroll Taxes Membership	(351)	(766)			(766)		
5020	10	06	Housing	(4,000)	(8,000)			(8,000)		
5025	10	06	Pension Membership	(955)	(2,062)			(2,062)		
5030	10	06	Employee Benefits Membership	(335)	(776)			(776)		
5050	10	06	Workers Comp Insurance Membership	0	(279)			(279)		
						(24,502)		(24,823)		
5010	10	07	Payroll Ministry	(82,048)	(158,031)			(200,225)		Adding Intern Minister for FY21 include \$9,540 medical
5010	10	07	Payroll Ministry					7,636		1/3 roll-back of ministers' 2018 increases
5015	10	07	Payroll Taxes Ministry	(664)	(443)			(443)		
5020	10	07	Housing	(38,068)	(76,135)			(76,135)		
5025	10	07	Pension Ministry	(11,492)	(22,983)			(22,983)		
5025	10	07	Pension Ministry					764		1/3 roll-back of ministers' 2018 increases pension contribution
5030	10	07	Employee Benefits Ministry	(6,536)	(11,818)			(11,818)		
5050	10	07	Workers Comp Insurance Ministry	(653)	(1,844)			(1,844)		
						(271,254)		(305,048)		
5010	10	08	Payroll Music	(72,510)	(148,117)			(137,721)		Director's COLA rolled back. Support staff % FTE decreased.
5015	10	08	Payroll Taxes Music	(5,718)	(12,856)			(10,803)		
5025	10	08	Pension Music	(5,924)	(12,412)			(12,412)		

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5030	10	08	Employee Benefits Music	(4,600)	(8,508)			(8,508)			
5050	10	08	Workers Comp Insurance Music	(407)	(1,150)			(1,150)			
						(183,043)			(170,594)		
5010	10	09	Payroll Adult Programs	(20,687)	(41,374)			(42,338)			
5015	10	09	Payroll Taxes Adult Programs	(1,065)	(2,297)			(2,297)			
5020	10	09	Housing - Adult Programs	(16,000)	(32,000)			(32,000)			
5025	10	09	Pension Adult Programs	(3,441)	(7,337)			(7,337)			
5030	10	09	Employee Benefits Adult Programs	(1,482)	(3,053)			(3,053)			
5050	10	09	Workers Comp Insurance Adult Programs	(117)	(329)			(329)			
						(86,390)			(87,354)		
5010	10	11	Payroll Social Justice	(52,065)	(102,760)			(88,200)			Director's COLA rolled back; reduced support hours.
5015	10	11	Payroll Taxes Social Justice	(4,025)	(8,647)			(6,747)			
5025	10	11	Pension Social Justice	(4,865)	(10,276)			(8,820)			
5030	10	11	Employee Benefits Social Justice	(467)	(862)			(691)			
5050	10	11	Workers Comp Insurance Social Justice	(158)	(589)			(589)			
						(123,134)			(105,047)		
5010	10	15	Payroll Communications					(21,576)			
5010	10	15	Payroll Communications					26,608			
5010	10	15	Payroll Communications	(9,827)	(21,000)			(21,630)			
5015	10	15	Payroll Taxes Communications	(751)	(1,785)			(1,785)			
5025	10	15	Pension Communications	(853)	(2,464)			(2,464)			
5030	10	15	Employee Benefits Communications	(181)	(386)			(386)			
5050	10	15	Workers Comp Insurance Communications	(121)	(343)			(343)			
						(25,978)			(21,576)		Staff reassignments
5010	10	17	Payroll Rentals	(25,170)	(51,800)			(45,320)			
5015	10	17	Payroll Taxes Rentals	(1,916)	(4,895)			(3,467)			
5025	10	17	Pension Rentals	(1,100)	(4,400)			(4,532)			
5030	10	17	Employee Benefits Rentals	(3,993)	(8,176)			(8,176)			
5050	10	17	Workers Comp Insurance Rentals	(64)	(182)			(182)			
						(69,453)			(61,677)		
			Total Payroll Expenses - All Programs				(1,634,155)		(1,599,736)		
				0							
5700	10	04	Contract Services	(18,336)	(42,000)			(39,000)			
5705	10	04	Custodial Supplies	(7,497)	(16,400)			(16,400)			
5710	10	01	Insurance - Gen'l Administration	(1,158)	(4,100)			(3,000)			
5710	10	04	Insurance - H & G	(7,236)	(23,000)			(20,000)			
5710	10	07	Insurance - Ministry	(965)	(3,000)			(2,200)			
5710	10	08	Insurance - Music	(289)	(1,000)			(1,000)			
5715	10	04	Outside Maintenance	0	(1,000)			(1,000)			
5720	10	04	Parking Options	(23,410)	(46,350)			(48,000)			
5721	10	04	Permits & Licenses	(522)	(1,500)			(1,500)			
5740	10	04	Repairs & Maintenance	(43,238)	(45,000)			(45,000)			Major repairs reserve available beyond this
5750	10	04	Telephone H&G	(10,056)	(20,000)			(20,000)			
5765	10	04	Utilities Buchan/Eliot	(17,497)	(43,000)			(38,000)			
5766	10	04	Utilities Main St.	(4,241)	(8,400)			(8,400)			
5767	10	04	Utilities Office	(5,175)	(11,500)			(11,500)			
			Adjustment for Special Projects		(26,544)						
			Facilities Management & Support	0			(292,795)		(255,001)		

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				0									
6320	10	0	Program Expense Special Projects	(2,320)		-							
6998	10	0	Annual Operating (Contingency) Reserve	(23,148)		(46,296)			(42,933.49)				2% of total income
								(46,296)			(42,933)		
				0									
6120	10	01	Archives	(18)		(650)			(500)				
6125	10	01	Bank Fees	(9,885)		(20,000)			(18,000)				Includes Vanco, Stripe, Square, etc.
6160	10	01	Computer, Furniture & Equipment Gen'l & Admin	(399)		(385)			(385)				
6161	10	01	Computer Services Gen'l & Admin	0		(500)			(300)				
6210	10	01	Food for Meetings Gen'l & Admin	0		(25)			-				
6225	10	01	Legal & Accounting Gen'l & Admin	(7,425)		(20,000)			(20,000)				
6230	10	01	Office Supplies Gen'l & Admin	(1,032)		(2,800)			(2,000)				
6235	10	01	Fees Gen'l & Admin	(2,365)		(5,000)			(5,000)				
6240	10	01	Outside Printing Mailing Gen'l & Admin	(3,693)		(500)			(500)				
6245	10	01	Photocopies Gen'l & Admin	419		(2,500)			(2,500)				
6270	10	01	Postage Gen'l & Admin	(1,593)		(2,000)			(2,000)				
6280	10	01	Professional Expense Gen'l & Admin	0		(1,000)			(1,000)				
6295	10	01	Professional Services Gen'l & Admin	(135)		(1,000)			(1,000)				
6335	10	01	Equip Repairs & Maint Gen'l & Admin	0		(150)			(150)				
6346	10	01	Staff Expense	(498)		(900)			(900)				(Formerly named "Staff Retreat Expense")
6380	10	01	Volunteer Expense Gen'l & Admin	0		(250)			(250)				
6821	10	01	Furniture & Equipment Gen'l & Admin	(250)		(200)			(200)				
6999	10	01	Miscellaneous Gen'l & Admin	(9,260)		(4,000)			(1,200)				~\$8,800 was offset in income, and won't repeat in FY21
				0				(61,860)			(55,885)		
6140	10	02	Books & Resources Stewardship	0		(100)			(100)				
6210	10	02	Food for Meetings Stewardship	(87)		(900)			(900)				
6225	10	02	Legal & Accounting Stewardship	0		(2,250)			(6,040)				Cloud-based and upgraded R/E: up from \$2,250
6230	10	02	Office Supplies Stewardship	(475)		(450)			(450)				
6240	10	02	Outside Printing Mailing Stewardship	(2,173)		(5,000)			(5,000)				
6245	10	02	Photocopies Stewardship	(583)		(600)			(600)				
6270	10	02	Postage Stewardship	(92)		(2,100)			(500)				
6280	10	02	Professional Expense Stewardship	(44)		(750)			(750)				
6295	10	02	Professional Services Stewardship	(2,414)		(3,000)			(3,000)				
6380	10	02	Volunteer Expenses Stewardship	0		(150)			(150)				
				0				(15,300)			(17,490)		
6160	10	04	Computer, Furniture & Equipment H&G	(2,578)		(6,600)			(6,600)				
6161	10	04	Computer Services H&G	(1,987)		(15,000)			(8,000)				
6210	10	04	Food for Meetings H&G	(385)		(450)			(450)				
6225	10	04	Legal & Accounting H&G	0		(200)			-				
6230	10	04	Office Supplies H&G	(102)		(500)			(100)				
6245	10	04	Photocopies H&G	(20)		(300)			(50)				
6270	10	04	Postage H&G	(1)		(25)			-				
6280	10	04	Professional Expense House & Ground	(75)		(500)			(500)				
6295	10	04	Professional Services House & Ground	0		(500)			(2,000)				Training for emergency planning etc.
6380	10	04	Volunteer Expenses H&G	0		(500)			-				
6821	10	04	Furniture & Equipment H&G	(510)		(2,500)			(1,500)				
6999	10	04	Miscellaneous H&G	(1,015)		(2,800)			(2,500)				
				0				(29,876)			(21,700)		
6140	10	05	Books & Curricula	(44)		(2,000)			(1,000)				

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6160	10	05	Computer, Furniture & Equipment RE	(97)	(1,150)			(1,150)			
6161	10	05	Computer Services Children's RE	0	(300)			(300)			
6225	10	05	Legal & Accounting CRE	(81)	(1,100)			(2,025)			
6230	10	05	Office Supplies Religious Ed	(34)	-			-			
6240	10	05	Outside Printing Mailing Religious Ed	(13)	(200)			(200)			
6245	10	05	Photocopies Religious Ed	(234)	(500)			(500)			
6270	10	05	Postage Religious Ed	(11)	(300)			(300)			
6280	10	05	Professional Expense Director	(1,712)	(3,000)			(3,000)			
6281	10	05	Professional Expense Associate Director	0	(1,500)			(1,500)			
6282	10	05	Professional Expense Acting Asst Minister	(395)	(4,000)			-			
6305	10	05	Program Expense Religious Ed	(2,585)	(5,000)			(4,000)			
6315	10	05	Program Supplies Religious Ed	(627)	(3,500)			(3,500)			
6380	10	05	Volunteer Expense Religious Ed	(214)	(800)			(500)			
7000	10	05	Special Events Expense Childrens RE	0	-			-			
				0		(23,350)			(17,975)		
6140	10	06	Books & Resources Membership	(11)	-			-			
6200	10	06	Denominational Exp Gen'l Assembly	0	(3,000)			(3,000)			Expenses come in June
6205	10	06	Dues Membership	(17,249)	(34,597)			(36,997)			FY20 UUA 33,297 + EMO 1200 Fair Share ask: \$105,000. FY21: adding \$2,500 to UUA contribution coming out of Anniversary Fund
6210	10	06	Food for Meetings Membership	0	(1,000)			(500)			
6230	10	06	Office Supplies Membership	(66)	(100)			(100)			
6245	10	06	Photocopies Membership	(0)	(200)			(200)			
6270	10	06	Postage Membership	0	(100)			(100)			
6305	10	06	Program Expense Membership	(179)	(1,000)			(600)			
				0		(39,997)			(41,497)		
6210	10	07	Food for Meetings Ministry	(55)	(250)			(250)			
6215	10	07	Guest Services Ministry	(4,124)	(2,000)			(7,500)			
6230	10	07	Office Supplies Ministry	(208)	(500)			(500)			
6245	10	07	Photocopies Ministry	(1,704)	(5,000)			(5,000)			
6264	10	07	Program Expense Others Ministry	(1,240)	-			-			
6270	10	07	Postage Ministry	(49)	(100)			(100)			
6280	10	07	Professional Expense Disrud	(544)	(6,000)			(7,000)			
6281	10	07	Professional Expense Intern	0	(1,000)			(2,000)			Out of Hessler-Deale
6284	10	07	Professional Expense Sinkford	(2,727)	(7,500)			(8,500)			
6285	10	07	Prof Exp + moving Asst Minister	0	(6,500)			-			
6305	10	07	Program Expense Ministry	(1,861)	(12,000)			(10,000)			
6306	10	07	Program Expense Lay Ministry	(85)	(300)			(300)			
6999	10	07	Miscellaneous Ministry	(1,439)	-			-			
				0		(41,150)			(41,150)		
6230	10	08	Office Supplies Music	(58)	(200)			(200)			
6245	10	08	Photocopies Music	(1,398)	(1,500)			(1,500)			
6270	10	08	Postage Music	0	(250)			(250)			
6280	10	08	Professional Expense Music	(1,854)	(4,500)			(4,500)			
6281	10	08	Professional Expense Music Staff	0	(1,500)			(1,500)			
6305	10	08	Program Expense Music	(6,778)	(7,000)			(7,000)			
6307	10	08	Program Expense Choir Retreats	(16,574)	(18,500)			(16,700)			
6308	10	08	Program Expense Guest Musicians	(5,075)	(9,000)			(9,000)			
6335	10	08	Equip Repairs & Maint Music	(440)	(1,200)			(1,200)			

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7000	10	08	Special Events Expense Music	(1,610)	(4,275)			-		Soup suppers ending
				0		(47,925)		(41,850)		
6215	10	09	Guest Services Facilitator	(3,460)	(3,000)			(4,000)		
6225	10	09	Legal & Accounting Adult Programs	(210)	(1,050)			-		
6230	10	09	Office Supplies Adult Programs	(91)	(300)			(300)		
6245	10	09	Photocopies Adult Programs	(188)	(1,000)			(1,000)		
6270	10	09	Postage Adult Programs	(2)	(100)			(100)		
6280	10	09	Professional Expense Adult Programs	0	(1,000)			(1,000)		
6305	10	09	Program Expense Adult Programs	(714)	(3,000)			(3,000)		
6306	10	09	Program Expense Adult Program Special Events	0	(250)			(250)		
6307	10	09	Program Expense Adult Program Retreats	0	(11,000)			(11,000)		
6310	10	09	Program Expense AP Scholarship	(120)	(1,000)			(1,000)		
6311	10	09	Program Expense Young Adult	(637)	(1,500)			(1,500)		
6381	10	09	Program Expense Good Times	(41)	(225)			(225)		
				0		(23,425)		(23,375)		
6210	10	11	Food for Meetings Social Justice	(433)	(500)			(500)		
6230	10	11	Office Supplies Social Justice	(17)	(200)			(200)		
6240	10	11	Outside Printing Mailing Social Justice	0	(50)			(50)		
6245	10	11	Photocopies Social Justice	(211)	(500)			(500)		
6270	10	11	Postage Social Justice	(3)	(100)			(100)		
6280	10	11	Professional Expense Social Justice	(321)	(3,000)			(3,000)		
6305	10	11	Program Expense Social Justice	(9,537)	(10,851)			(12,000)		
6313	10	11	Program Expense Social Justice Council	(362)	(1,000)			(1,000)		
				0		(16,201)		(17,350)		
6130	10	14	Beverage Table	(1,753)	(4,500)			(4,500)		
6135	10	14	Board Discretion	(6,358)	(8,000)			(8,000)		
6135	10	14	Ministerial Search Committee	0				(20,000)		Ministerial search committee: new category
6150	10	14	Bookstore Expenses	(2,462)	(6,500)			(6,500)		
6245	10	14	Photocopies Committees	0	(100)			(100)		
6270	10	14	Postage Committees	(2)	(50)			(50)		
6307	10	14	Program Expense UU Outreach	0	(250)			(250)		
6308	10	14	Program Expense Nominating Comm	(17)	(250)			(250)		
6311	10	14	Program Expense Art Wall	(69)	(300)			(250)		
6312	10	14	Program Expense Bed & Breakfast	(242)	(600)			(600)		
6350	10	14	Sunday Flowers & Candles	(1,615)	(3,900)			(3,500)		
6999	10	14	Miscellaneous Committee	0	(100)			(100)		
				0		(24,550)		(44,100)		
6161	10	15	Computer Services Communications	(528)	-			-		
6230	10	15	Office Supplies Communications	0	(300)			(300)		
6240	10	15	Outside Printing Mailing Communications	0	(250)			(250)		
6245	10	15	Photocopies Communications	(0)	(200)			(200)		
6280	10	15	Professional Expense Communications	0	(300)			(300)		
6305	10	15	Program Expense Communications	0	(200)			(200)		
				0		(1,250)		(1,250)		
6110	10	17	Advertising & Promotion Rentals	(2,378)	(3,000)			(3,000)		
6130	10	17	Beverage - Events/Memorials/Weddings	(1,103)	(2,600)			(2,600)		
6230	10	17	Office Supplies Rental	(62)	-			-		
6245	10	17	Photocopies Rentals	(13)	(120)			(120)		
6270	10	17	Postage Rentals	(3)	-			-		

PROPOSED BUDGET from Exec. Team on 03/17/2020 (v10)			FY20 YTD 12/31/2019	FY20 ANNUAL BUDGET			FY 2021 PROPOSED			COMMENTS/ASSUMPTIONS
6347	10	17	Misc Events/Weddings/Memorials Expenses	(9,696)	(13,000)		(13,000)			
						(18,720)		(18,720)		
			Program Expenses			(343,603)		(342,342)		
			TOTAL EXPENSES				(2,316,850)		(2,240,012)	
			TOTAL SURPLUS/(DEFICIT)	47,743		-	(142,000)		(93,338)	
			PLANNED NON-OPERATING FUND TFRS TO BALANCE BUDGET:							
			Various in total for FY20		142,000					
			Justice Begins at Home				14,311			Union salaries
			Congr. Designated Gift re Calvin				10,000			
			Hessler-Deale Women in Ministry				2,000			Intern professional expenses
			Chesney-Deale Intern Minister fund				15,000			Intern partial offset to compensation
			Anniversary OnPoint fund				2,500			To offset add'l increase to UUA
			Major Donor Reserve				29,527			
			Reserve Tax Rebate-Ministers/Staff transitions				20,000			Search Committee
			TOTAL RESERVES USED			142,000		93,338		
			NET CASH EFFECT				0		0	